

Glinsk Community Childcare and Afterschool

Glinsk, Co. Galway, F45 PX24



Assistant Manager - Lead, Support & Shape Quality Early Years Practice

Full-Time Permanent Position

Salary: Available on Application

Join Our Team

Glinsk Community Childcare & Afterschool Service is seeking an enthusiastic and motivated

Assistant Manager to join our dedicated team.

This is an exciting opportunity for an experienced Early Years professional to take the next step in their career within a well-established, community-based service. Working alongside the Manager, you will play a key role in the day-to-day running of the service, supporting high standards of care, education, safety and compliance for children, families and staff.

What We Offer

- Competitive salary
- Enhanced Company Sick Pay Scheme
- Employee Assistance Programme (EAP)
- Ongoing professional development and training opportunities
- Career progression and leadership development
- Reduced gym membership scheme
- Staff wellbeing initiatives
- Supportive and collaborative team environment

About the Role

In this leadership role, you will:

- Support the Manager in the day-to-day operation of the service
- Act as Designated Person in Charge when required
- Lead high-quality practice in line with Aistear and Síolta frameworks
- Support staff development, mentoring and teamwork
- Ensure compliance with Early Years regulations, policies and procedures
- Maintain safeguarding, health and safety, and quality assurance practices
- Build positive relationships with children, families, staff and external agencies
- Support with inspections, funding programs and service administration

Essential Requirements

- Minimum QQI Level 6 qualification in Early Childhood Care and Education or equivalent.
- Experience working within an Early Years setting or similar setting
- Knowledge of Aistear, Síolta and Early Years Regulations
- Solid understanding of Childcare Act 1991, Childcare Regulations 2018, and the role of policies and procedures.
- Excellent communication and organisational skills
- Ability to work on own initiative and as part of a team
- Flexible and professional approach
- Full clean driving licence
- Successful completion of Garda Vetting,

How to Apply

Please submit an up-to-date CV and cover letter outlining your suitability for the role by emailing glinskchildcare@gmail.com.

Closing Date: 6.00 p.m. on 3rd July 2026

Interviews will take place shortly after the closing date. Only shortlisted candidates will be contacted. Canvassing will disqualify. A panel may be formed for future vacancies arising within the service.

Glinsk Community Childcare & Afterschool Service is an Equal Opportunities Employer and welcomes applications from suitably qualified candidates from all sections of the community. Join us in making a positive difference in the lives of children and families in our community.



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Glinsk Community Childcare Limited,
Other registered names; CAISLEÁN ÓIR - Glinsk Community Childcare Centre. Registered Charity Number (RCN): 20072315
Glinsk, Vía Castlereia, Co Galway, Galway, Republic of Ireland.