

Glinsk Community Childcare and Afterschool

Glinsk, Co. Galway, F45 PX24



**** Readvertisement ** Assistant Manager** **- Lead, Support & Shape Quality Early Years Practice**

Full-Time Permanent Position

Updated Salary: €40,000 + Revise Salary dependent on experience and qualifications

Join Our Team

Glinsk Community Childcare & Afterschool Service is seeking an enthusiastic and motivated **Assistant Manager** to join our dedicated team.

This is an exciting opportunity for an experienced Early Years professional to take the next step in their career within a well-established, community-based service. Working alongside the Manager, you will play a key role in the day-to-day running of the service, supporting high standards of care, education, safety and compliance for children, families and staff.

What We Offer

- Competitive salary
- Enhanced Company Sick Pay Scheme
- Employee Assistance Programme (EAP)
- Ongoing professional development and training opportunities
- Career progression and leadership development
- Reduced gym membership scheme
- Staff wellbeing initiatives
- Supportive and collaborative team environment

About the Role

In this leadership role, you will:

- Support the Manager in the day-to-day operation of the service
- Act as Designated Person in Charge when required
- Lead high-quality practice in line with Aistear and Síolta frameworks
- Support staff development, mentoring and teamwork
- Ensure compliance with Early Years regulations, policies and procedures
- Maintain safeguarding, health and safety, and quality assurance practices
- Build positive relationships with children, families, staff and external agencies
- Support with inspections, funding programs and service administration

Essential Requirements

- Minimum QQI Level 6 qualification in Early Childhood Care and Education or equivalent.
- Experience working within an Early Years setting or similar setting
- Knowledge of Aistear, Síolta and Early Years Regulations
- Solid understanding of Childcare Act 1991, Childcare Regulations 2018, and the role of policies and procedures.
- Excellent communication and organisational skills
- Ability to work on own initiative and as part of a team
- Flexible and professional approach
- Full clean driving licence
- Successful completion of Garda Vetting,

How to Apply

Please submit an up-to-date CV and cover letter outlining your suitability for the role by emailing glinskchildcare@gmail.com.

Closing Date: 6.00 p.m. on Monday 20th July 2026

Interviews will take place shortly after the closing date. Only shortlisted candidates will be contacted. Canvassing will disqualify. A panel may be formed for future vacancies arising within the service.

Glinsk Community Childcare & Afterschool Service is an Equal Opportunities Employer and welcomes applications from suitably qualified candidates from all sections of the community. Join us in making a positive difference in the lives of children and families in our community.



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Glinsk Community Childcare Limited,
Other registered names; CAISLEÁN ÓIR - Glinsk Community Childcare Centre. Registered Charity Number (RCN): 20072315
Glinsk, Via Castlereagh, Co Galway, Galway, Republic of Ireland.